

**REQUEST FOR PROPOSALS FOR
BODY WORN CAMERA SYSTEM
CITY OF GULFPORT, MISSISSIPPI**

The CITY OF GULFPORT, MS is now accepting proposals from qualified vendors to provide what is generally described as, but not limited to:

Body Worn Camera (BWC) systems suitable for full-time law-enforcement field deployment with ancillary support and accessory equipment; cloud storage and desktop management software application for retrieval, indexing, analyzing, etc.; training and implementation on site; and other Equipment and Work as specified in the RFP.

Method of Acquisition: *Lease method* preferred though other options may be submitted for review.

All proposals must be received in the Procurement Office of the City of Gulfport, 1410 24th Avenue, Gulfport, MS 39501, no later than 5:00 o'clock p.m. local time, August 25, 2015, after which time they will be referred to a Selection Committee. One (1) original, five (5) exact duplicates and one (1) digitally converted copy of each proposal shall be submitted

All proposals must be sealed and labeled: **"BODY WORN CAMERA SYSTEM - SEALED PROPOSAL"**.

All proposals shall be evaluated and scored from 0 to 100 points in accordance with the following evaluation criteria.

1. **Experience of Provider**
2. **Past Performance Providing Similar Work**
3. **Vendor's Equipment and Ability to Perform**
4. **Price of Services**

The selection committee will review each proposal based on the grading criteria published in the RFP document and will assist the City's governing authority in evaluating the submissions and assessing the most qualified. The governing authority retains the ultimate authority in making these determinations. The committee may develop a short list from which interviews will be scheduled and evaluation will be based in part on review of ONLY the data submitted in response to the request for qualifications. Upon final selection and a determination made by the City's governing authority, negotiations may commence and a written contract may be awarded to the individual/firm whose proposal is determined by the governing authority to be the most qualified.

The Governing Authority of the City of Gulfport reserves the right to reject any and all bid proposals, and shall reject any and all bid proposals not materially responsive to this Notice of the Bid Specifications, and reserves the right to waive any and all irregularity or informality of the of the bid proposals. Selection by the Governing Authority shall not bind the Governing Authority until a final contract is agreed upon and approved.

Proposals may be held by the City of Gulfport for a period not to exceed 90 days from the date of the receipt of the proposal.

Direct contact with any city employee, including the Governing Authority, on the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.

Dates of Publications: 07-24-15 & 07-31-15

Send Invoice & Proof of Publication to: **Connie Debenport, CPPB**
City of Gulfport
P. O. Box 1780
Gulfport, MS 39502-1780

Request for Proposals

Body Worn Camera System

City of Gulfport
Date: Jul 24, 2015



Office of Procurement
1410 24th Avenue
Gulfport, MS 39501

July 24, 2015

**Request for Proposals
For
Body Worn Camera System**

PURPOSE: The CITY OF GULFPORT, MS (COG) is accepting proposals from qualified vendors to provide what is generally described as, but not limited to:

Body Worn Camera (BWC) systems suitable for full-time law-enforcement field deployment with ancillary support and accessory equipment; cloud storage and desktop management software application for retrieval, indexing, analyzing, etc.; training and implementation on site; and other Equipment and Work as specified in the RFP.

I. STATEMENT OF WORK

The CITY OF GULFPORT, MS (COG) is a municipality/political subdivision of the state of Mississippi, with a central office location at 2309 15th Street, Gulfport, MS 39501. The Police Department of the City of Gulfport desires to receive proposals from highly qualified vendors/offers capable of providing the City of Gulfport with a Body Worn Camera System (BWC) for 120 persons that meets the requirements and goals outlined herein. Generally, this system includes, but is not limited to:

1. Personal worn-on-body battery-operated video and audio recording system with at least full shift (12 hr.) life with various mounting options including head band, cap, sunglass, collar, or other similar mounting;
2. Link via Bluetooth or protected Wi-Fi to iOS or Android smart phones to review video and or to set options;
3. Charging and docking stations that uploads video to cloud based storage system and charges camera within 6 hours;
4. Advanced replacement and no-fault warranty plan;
5. Full system upgrades including camera hardware upgrade during life of leasing/service agreement;
6. Leasing of system as a service *preferred*, though other options may be submitted for review. In any case, pricing shall include full systems upgrades, maintenance, training, and support for life of lease. Minimum commitment to base lease of fully working system shall be three years with optional renewals at the same price and terms for two additional years.

Other requirements as specified, required, and as necessary to provide a complete and fully working system from acquisition to storage, indexing, and non-linear access.

II. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

In order to maintain comparability and consistency in the review and evaluation of responses, all proposals shall be organized as specified below. Avoid any elaborate promotional materials and provide only information that is required. All supporting materials should clearly reference the portion of the RFP to which they pertain.

All proposals must be received in the Procurement Office of the City of Gulfport, 1410 24th Avenue, Gulfport, MS 39501 no later than 5:00 pm local time on August 25, 2015 after which time they will be referred to a Selection Committee. One (1) original, five (5) exact duplicates and one (1) digitally converted copy of each proposal shall be submitted.

Submission Requirements: Proposal envelopes shall be sealed and identified as specified below:



RFP:	Body Worn Camera System
DUE DATE:	Tuesday, August 25, 2015 @ 5:00 pm – local time
ADDRESSED TO:	Office of Procurement 2 nd Floor, Hardy Bldg. 1410 24 th Avenue Gulfport, MS 39501

Proposals not meeting the requirements below may be determined to be nonresponsive, non-responsive proposals will receive no further consideration.

1. Provide information satisfying the scoring requirements in the order as requested.
2. Provide proposal in an indexed binder or report cover as appropriate.
3. Pricing shall be included in the proposal on the form contained herein.
4. Proposals will be evaluated and scored in accordance with the criteria listed herein.
5. Offerors shall be in the regular practice and trade of providing BWC systems, hardware, software, training, and maintenance support services and shall have been in business for not less than 5 years continuously. No technician proposed or employed if selected shall have less than five years of experience in the Work defined herein. When equipment specified or proposed requires certifications, only vendor employees with such certifications may be used in the course of the Work.

In addition to the proposal information requested above, proposer may submit video and electronic files that augment the proposal or clarify and demonstrate elements proposed. All electronic files shall be in standard formats such as MPEG, AVI, DWG, PDF, PPT, or other standard file formats commonly accessible and usable without proprietary software on Windows-based workstations; and, may be provided on USB thumb drives, DVD ROM, portable hard drives, or direct URLs to streaming versions of the media if over 5MB, or downloadable links such as DROPBOX, if total is less than 5 MB.

III. TECHNICAL SPECIFICATIONS

CLOUD STORAGE

- A. While proposers may submit or propose other than the following, all exceptions shall be clearly listed as such in the proposals.
- B. The Contractor shall provide a robust, fault tolerant infrastructure that allows for high availability of at least 99.95%.
- C. Data Transfer Bandwidth: Bandwidth utilized to transfer files/objects in/out of the provider's infrastructure shall support a minimum of 100Gb/S of data transferred (in and out) via the Internet for all users of the system so that COG has no upload bandwidth restrictions that are due to utilization rates. COG upload bandwidth of less than 1Gb/S is anticipated.
- D. Data Storage: Shall support a minimum of 25TB live and ready-to-access data and shall provide offline or archival storage of all 120 camera system's video during the use period. No data shall be deleted until COG has approved such deletion. Vendor will work with COG for requests to provide video and other stored material for courts, trials, and other via a controlled and documented chain of custody.
- E. Uptime: Shall be available at an up-time rate of at least 99.95%. Scheduled maintenance downtime shall be prior noticed to COG reasonably.
- F. Back-up: Proposer shall provide a back-up system that maintains the data with high reliability and is designed to be fault tolerant even with multiple system failures.
- G. Privacy of Data:
 - a. The Contractor shall not publish or disclose in any manner, without COG's written consent, the details of any safeguards either designed or developed by the Contractor for this RFP or otherwise as negotiated and provided.
 - b. To the extent required to carry out a program of inspection to safeguard against threats and hazards to the security, integrity, and confidentiality of any data and information collected and stored by the Contractor, the Contractor shall afford COG access to the Contractor's facilities, installations, technical capabilities, operations, documentation, records, and databases related to COG data.
 - c. If new or unanticipated threats or hazards are discovered by either COG or the Contractor, or if existing safeguards have ceased to function, the discoverer shall immediately bring the situation to the attention of the other party.
- H. Browser-based software shall be robust and feature rich and shall run on protected and secured socket layer servers (HTTPS). The supported browsers shall include at least the latest versions of Google Chrome, Mozilla- Firefox, and Microsoft Internet Explorer. Additionally, mobile phone based access shall support Apple iOS 8.4 and later and Google Android 4.0 and later operating systems.

HARDWARE

- A. Generally, COG seeks a hardware system that is robust, feature rich, easy to use, with high video resolution, and long battery life. The following specifications are preferred but not required to be proposed. While, generally, COG has completed due-diligence and determined basic requirements, with rapid changes in the technical marketplace prudence dictates that COG will leave open this specification for Proposals from all responsible vendors with proven offerings that will meet COG needs. COG prefers systems that meet the following:
 - a. Low weight
 - b. Low-light video recording capability
 - c. High resolution video capture at high bit rate with optically clear and wide rectilinear, preferred, image
 - d. H.264 encoding MPEG video compression format without proprietary 'wrapper'; can be viewed by commercial video software players without proprietary software
 - e. High quality audio recording with easy mute and record buttons
 - f. Buffered video recording so that activation of RECORD option also captures at least the prior 30 seconds or longer

- g. Covert mode operation for lights and sounds to be muted easily
- h. Wireless video upload and offloading at high speed and rate of bit transfer
- i. At least full shift, 12 hour, battery life even if recording at highest resolution for half of shift
- j. High speed re-charging of battery, 6 hours or less. Charging via system dock or USB.
- k. GPS geo-referenced video tagging, time and date on screen overlay, and unit serial number onscreen overlay
- l. Head or shoulder mounting preferred
- m. Charging docking stations or other system for charging while uploading data to cloud storage are system-oriented for rack or other space saving installation methods
- n. Access to video for immediate replay in field via smartphone or other device
- o. Custody of content and internal controls to prevent tampering of captured data
- p. GPS tag to indicate location of device; preferred but not identified in the marketplace at time of this RFP creation
- q. Ruggedized and durable; attaches firmly and doesn't detach easily during physical activity

TRAINING

The Proposer shall include training of personnel on use, maintenance and care, and all aspects of system shall be included in the pricing. Training for use of camera system shall be performed on site at COG Police offices on 15th Street in Gulfport, MS. A classroom with video projection shall be made available. Training for cloud and data storage/access/and use shall be performed on site at COG or at proposer's offices as determined to be best suited for the intended outcome.

MISCELLANEOUS CABLES AND EXTENSIONS/BATTERY BACK-UPS/ALL INCLUSIVE

- A. The selected vendor shall provide a system that is all-inclusive of all cables, extensions, accessories, and other required equipment, plant, labor, and material required to ensure continuous operations as outlined and desired. Provide battery backups for all docking and upload stations with new batteries. Refurbished batteries are not acceptable.
- B. The RFP pricing provided shall be for a completely implemented system that includes deployment assistance, training, installation, set-up, and all other necessary work to begin normal stabilized operations of the system.

EXECUTION

- A. Provide sufficient labor, material, and mobilization to provide the system commencing on the agreed date of start.
- B. Provide professional installers, trainers, management, software, and other personnel, in the regular practice of the work and craft being attempted.
- C. Provide all Systems in a professional manner to the satisfaction of COG Chief of Police.
- D. Do not interfere with other operations of COG in the execution or installation of this system.

SUBMITTALS/SAMPLES PRIOR TO DELIVERY OF SYSTEM BY THE SELECTED VENDOR

- A. Selected vendor shall be expected to submit detailed equipment lists and other to be provided for review prior to actual Contract execution:
 - a. Product data.
 - b. Product drawings.
 - c. Samples for selections when options are available.
 - d. Samples for verification.
- B. Submit to COG for review for the limited purpose of checking for conformance with information given and the design and system that was anticipated from the proposal and any subsequent negotiations.
- C. Do not order material prior to return of Submittal approval from COG.
- D. Sequentially number transmittal forms. Revise submittals as necessary with original number and a sequential alphabetic suffix.

- E. Identify Project and pertinent drawing and detail number, and specification item number, as appropriate on each copy.
- F. Apply Vendor's signature certifying that review, approval, verification of Products required, and coordination of information is in accordance with the requirements of the Work and Contract. Stamp and ink on submittals may be only green or blue.
- G. Schedule submittals to expedite the project, and coordinate submission of related items.
- H. For each submittal for review, allow 15 days excluding delivery time for review by COG.

CONTRACT CONDITIONS TO BE ADDED BY COG

- A. COG expressly denies responsibility for ensuring vendor's/proposer's workers or other's safety on the job, jobsite, or areas or events connected with work in this proposed contract.
- B. COG expressly denies responsibility for ensuring that the selected Vendor/Proposer is adhering to codes and laws that regulate or otherwise prevail upon the work.
- C. COG expressly denies responsibility for the means, methods, sequences, techniques, procedures of the selected Vendor/Contractor in connection with the work.
- D. COG representatives work solely for COG and all services are performed for the exclusive benefit of COG.

FAILURE TO COMPLETE BY COMMENCEMENT DATE/LIQUIDATED DAMAGE

The selected vendor's failure to have the system ready in the negotiated time frame for use may cause irreparable harm to COG that cannot be exactly and accurately calculated. Because of that, the parties agree to add to any agreements or contracts that, except for cause by *force majeure*, the selected vendor shall pay to COG the stipulated *Liquidated Damage*, not penalty, of \$250 per calendar day that the system has not been fully accepted as complete by COG beyond the agreed-upon date. The date will be subject to mutually satisfactory negotiations prior to Contract execution.

MINIMUM SPECIFICATIONS

These specifications represent minimum specifications for systems, hardware, software, and other, but is not designed to limit vendor proposals. Equals and alternatives may be submitted for review and acceptance when they are intended and prove to enhance the value and feature-richness of the offering.

IV. INSTRUCTIONS TO PROPOSER

1. All proposals must be prepared and submitted in accordance with the instructions provided in this RFP. Each proposal received will be reviewed to determine if the proposal is responsive to the submission requirements outlined in the RFP. A responsive proposal is one that follows the requirements of the RFP, includes all documentation, supporting exhibits, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may deem your proposal non-responsive.
2. Any Proposer with additional questions or in doubt as to the true meaning of any part of this RFP or related document(s) may submit a written request for clarification to the RFP writer no later than seven (7) calendar days before the proposal due date; any request for additional information must be received by the Procurement Office by 5:00 pm on August 14, 2015. Any interpretation to a Proposer shall be made only by addenda duly issued.

The request must contain the Proposer's name, address, telephone number, and facsimile number. Electronic facsimile will be accepted at (228) 868-5704. Facsimiles must have a cover sheet, which includes at a minimum the Proposer's name, address, number of pages transmitted, telephone number, and facsimile number.

Prior to submitting the proposal, it shall be the sole responsibility of each Proposer to determine if addenda were issued and, if so, to obtain such addenda from the City of Gulfport Office of Procurement via email cdebenport@gulfport-ms.gov or fax (228) 868-5704.

City of Gulfport will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the proposal due date. Proposers should not rely on any statements other than those made in this RFP or in any addendum to this RFP.

The award will be to the most qualified Proposer(s) as determined by an evaluation committee. The final award will be based on the governing authority approval.

City of Gulfport will receive sealed proposals until the date and time indicated on the cover sheet. Proposals must be delivered to the Office of Procurement at the stated address and receipt will be recorded at the stated date and time. Proposals received in unidentifiable envelopes are sent at the Proposer's risk and City of Gulfport will assume no responsibility as to receipt. Proposals received after the date and time indicated on the cover sheet will be date and time stamped received and returned to the Proposer. It will be the Proposer's responsibility to get the proposal to the correct location and on time. Please note that the official clock, for the purpose of receiving proposals, is located in the Procurement Department.

Purchase Order: The award of the proposal shall not constitute an order. Before any service is performed, Proposer must receive a purchase order. Services performed shall be made as specified on the purchase order, conforming to the proposal form, specifications, and general instructions.

RFP tabulations, recommendations, or notices will not be automatically mailed.

An officer of the company who is legally authorized to enter into a contractual relationship in the name of the Proposer or business entity must sign the proposal.

V. GENERAL TERMS AND CONDITIONS

The City of Gulfport, at its sole and absolute discretion, may reject any and all, or parts of any and all proposals; re-advertise this RFP; postpone or cancel, at any time, this RFP process; or waive any irregularities in this RFP, or in the proposals received as a result of this RFP. City of Gulfport also reserves the right to request clarification of information from any Proposer(s).

All expenses involved with the preparation and submission of proposals to City of Gulfport, or any work performed in connection therewith, shall be borne by the Proposer. No payment will be made for any responses received, any other effort required of or made, or expenses incurred by the Proposer.

City of Gulfport may require the Proposer to give oral presentations in support of their proposal or to exhibit capabilities to support their proposal. Proposers will be notified of the date(s) and time(s) of any such oral presentation(s), if needed.

INSURANCE REQUIREMENTS

- A. The selected vendor shall carry General Public Liability insurance in the amount of \$1,000,000.00 minimum per occurrence \$2,000,000 aggregate; and,
- B. Automobile insurance in the amounts of \$1,000,000.00 minimum per occurrence.
- C. Vendor shall carry Worker's compensation insurance in accordance with State law.
- D. COG shall be a named additionally insured on all liability policies. The actual endorsement shall be provided to COG as evidence of endorsement.
- E. Insurance certificates are not required to be submitted with the proposal, but will be required of the selected vendor within ten days of request by COG.

WARRANTY OF SYSTEM

- A. The vendor shall provide advanced replacement of damaged products and shall provide, at time of delivery, at least 3% of all material provided, or one unit if 3% is less than one, as hot swappable reserve. The hot swappable reserves shall be used until advanced replacements arrive.
 - a. Advanced Replacement: Vendor shall provide an identical or updated replacement product upon email, phone, or other prior-agreed method of notice, upon COG's notification that a product is defective or failed. Vendor shall ship replacement product within the next business day of notice via Federal Express or UPS second day shipping methods prior to receiving the bad product from COG. COG shall ship bad product to vendor upon receiving advanced replacement in working condition.
- B. The warranty period shall extend for the full time of the lease and cover all provided materials that are not listed as or obvious as expendables or supplies.
 - a. Exception: During the warranty period, batteries, though normally considered an expendable item, shall be replaced at no cost to COG when they no longer provide at least 80% of their rated new operating time.
- C. Fill out any necessary warranty card or other warranty-required information in the name of COG and provide to COG ready to mail if required to be mailed to vendor(s).

PAYMENT TO SELECTED VENDOR/PERIOD OF USAGE

The vendor shall be paid monthly, quarterly, or yearly in arrear as negotiated with selected vendor. No payment shall be made to vendor prior to receipt and installation of system; and then only after acceptance and upon approval of a detailed invoice for the System. No pre-payment nor deposit for purchase shall be allowed as COG may not pay for services or materials until received or provided.

COG anticipates a monthly billing will occur covering the cost of the system throughout the period of usage.

COG anticipates a 3-5 year period of usage and service.

SAMPLE PRODUCTS

Vendors may submit sample products or components with their proposals, though COG shall not be responsible for their care, custody, nor return. In no way shall COG be responsible for costs of samples or materials provided. Vendors submit such material at their own expense and acknowledge, by submission, that the products are samples with no commercial value.

TIME FRAME FOR WORK

The selected vendor shall perform the work to ensure the display is operational for the specified period of operation. That notwithstanding, the vendor shall not take possession of the site prior to October 1st, of the year and then only in coordination with the COG to ensure continuation of scheduled events without disruption. Work that does not impact scheduled events or does not unreasonably interfere with public access may commence earlier upon written agreement and agreement on a progress schedule. Generally, this early work would be contemplated to include first year power distribution and communications cabling.

BACKGROUND AND SAFETY CHECKS OF PERSONNEL

COG requires that the proposer have in place a system of background screening and verification of all employees that work on systems being proposed and shall certify that they meet the minimum standards required, as exist, by the Department of Justice. Proposer shall be expected to include security measures and plans in the proposal.

OTHER CONDITIONS

- A. No Joint Venture partnerships shall be considered. The COG seeks to maintain a sole source point of responsibility through a prime contract relationship.

- B. COG reserves the right to reject any and/or all submittals; to make scope modifications, and to negotiate with one or more of the responders, and to waive any and/or all technicalities, all of which COG deems to be in their best interest. Neither this Request for Proposals nor any proposal submitted, nor the selection of any proposal, nor any negotiations with any party, will impose any obligation or liability on COG.
- C. All proposals submitted under this RFP shall become the property of COG and will not be returned.
- D. Addenda may be issued in response to questions or changes in this RFP. Addenda must be acknowledged by signing and returning the addenda form or may be acknowledged within the written proposal itself. Acknowledgements must be received no later than the proposal due date. Failure to properly acknowledge any addendum may result in a declaration of non-responsiveness by COG.
- E. This solicitation, RFP, is not a contract or commitment of any kind. COG is not liable for costs or expenses incurred in the preparation of the respondent's response to this RFP. COG reserves the right to issue supplementary information or guidelines related to this RFP.
- F. COG is an equal opportunity affirmative action employer. Each proposal will receive consideration without regard to race, color, religious creed, handicap, ancestry, age, sex or national origin.

VI. EVALUATION AND AWARD CRITERIA

Proposals will be evaluated by the Evaluation Committee using the following criteria:

1. Experience of Provider:

Experience of company in providing the services described in the RFP; length of time in business; experience of team with providing ruggedized law-enforcement hardware and software systems, experience of team with similar-sized and scoped projects, other relevant experience; listing and brief resumes of key personnel.

2. Past Performance Providing Similar Work:

Vendor's previous performance on similar requests; vendor's experience with similarly-sized agencies; vendor's system performance in conditions over time; vendor's client references and client experiences; listing of government or similar agencies as references including the *last five agencies* where system was installed with contact names, addresses, and telephone numbers.

3. Vendor's Equipment and Ability to Perform:

Vendor shall demonstrate the ability to perform all aspects and details of the project outlined within the RFP. The equipment shall be evaluated for at least, comfort, longevity, hardening/ruggedizing, reliability, ease of use/mounting, ability to perform, safety to officer, compliance with specifications included, accuracy and quality of recording, and other hardware and technical merits. The back-office software applications and cloud storage will be evaluated at least for reliability, accessibility, performance and up-time, internal controls, security, ease of use, back-up and redundancy, storage and access security, and general feature richness.

4. Price of Services:

Provide pricing for Work/System as specified herein only on form included in RFP for pricing of the Base Services requested. Base pricing on forms other than that provided in the RFP may be deemed non-responsive. COG prefers to lease the entire system as a service but will review other options as proposed by vendors. Supplements for optional services and pricing may be added to the response at the Proposer's discretion *as separate attachments*.

AWARD OF CONTRACT

Selection may be made of two or more Offeror's deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposals, including price, if so stated in the Request for Proposals. Negotiations shall be conducted with the Offeror's so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, the selection committee shall select the Offeror which, in its opinion, has made the best proposal, and shall make recommendation to the governing authority. Should the City of Gulfport determine in writing and in its sole discretion that only one Offeror is fully qualified, or that one Offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that Offeror. The award document will be a contract incorporating by reference all the requirements, terms and conditions of the solicitation and the contractor's proposal as negotiated.

Proposer acknowledges receipt of the following addenda:

Addendum No. ____ dated _____ Addendum No. ____ dated _____
Addendum No. ____ dated _____ Addendum No. ____ dated _____

Proposal Duration

Proposals submitted in response to this RFP must be valid for a period of ninety (90) days from proposal submission deadline, and must be so marked.

Should services be unsatisfactory or untimely, the City shall have the right to cancel the services immediately pursuant to a written notice that identifies the failure to the (insert firm/individual). Cancellation shall not release the OFFEROR from legal remedies available to the City.

The Contractor may not cancel the award during the initial contract term, but may, upon sixty (60) days written notice to the City, cancel the contract during subsequent terms.

Disqualification of Proposer

Although not intended to be an inclusive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a proposer and the rejection of his proposal:

1. Evidence of collusion among proposers.
2. Lack of competency as revealed by either financial statements and/or experience as submitted or other factors.
3. Lack of responsibility as shown by past work, judged from the standpoint of workmanship as submitted.
4. Default or termination on a previous contract for failure to perform or otherwise.

Direct Contact

Direct contact with any City employee, including the Governing Authority, on the subject of this proposal, is strictly forbidden. Violation of this paragraph will result in disqualification of your proposal.

Trade Secrets/Proprietary Information

Trade Secrets or Proprietary information submitted by an, offeror, or contractor in connection with a procurement transaction shall not be subject to public disclosure under the Mississippi Freedom of Information Act; however, the, offeror or contractor must invoke the protections of this section prior to or upon submission of data or other materials to be protected and state the reasons why protection is necessary. *Price quotations in proposals submitted to the City are not "proprietary" or "confidential".* They are considered public information.

Please mark one:

() **No**, the submittal I have turned in does not contain any trade secrets and/or proprietary information.

() **Yes**, the submittal I have turned in does contain trade secrets and/or proprietary information. If **YES**, please list the *page numbers* and the *reasons* why the information is considered a trade secret and/or proprietary information. These pages shall be conspicuously labeled "PROPRIETARY INFORMATION" in red ink at the top and bottom center of each page.

Do Not Mark the Whole Proposal Proprietary

The contractor will be and state that he is an equal opportunity employer in all solicitations or advertisements.

For the purposes of this subsection, "A drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this subsection, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

PROPOSAL PRICING FORM – Body Worn Camera System

We offer to provide the following items as specified within the RFP as titled above as follows:

Provide EACH pricing and EXTENDED pricing per line.

NOTE: This list is not intended to be a comprehensive list of all materials anticipated on the project, just a sampling of commonly-used items to present a quantifiable and comparable pricing basis to the greatest extents possible. The following products might ultimately not be used in the final accepted show design, but will serve as the basis for the cost of show elements when that show is finally selected. As such, pricing cost data, such as a percentage of mark-up, or wholesale or manufacture pricing may be requested and shall be provided by vendor to ensure that elements subsequently chosen, but not included herein, are priced consistently with this submitted and scored pricing. Use numerals and not words.

BASE SYSTEM LEASE PRICE

We offer to provide the complete system requested in the RFP entitled BODY WORN CAMERA SYSTEM including training, hardware, software, cloud storage, maintenance, and warranty during term.

LEASE AMOUNT:

_____ (\$ _____)
Written words above *Numerals above*

PER:

Write in year, quarter, or month above

If a leased system is not offered, write the words, NOT OFFERED in the amount space and NA in the PER space. Do not submit both LEASE and PURCHASE prices. Only submit purchase if a lease option is not available.

PURCHASE PRICE

We offer to provide the complete system requested in the RFP entitled BODY WORN CAMERA SYSTEM including training, hardware, software, cloud storage, maintenance, and warranty during term.

SINGLE LUMP SUM AMOUNT:

_____ (\$ _____)
Written words above *Numerals above*

We further agree to hold our prices firm for a period of not less than 60 days and to enter into a Contract, as requested, to provide the System upon receipt of a written intent to negotiate or award letter from CITY OF GULFPORT, MS.

Company/Firm Name	
Authorized Representative (print)	
Authorized Representative (signature)	
Address	
Phone Number	
Facsimile Number	
Email	
Tax ID Number	
Website (if available)	